



*Corporate social responsibility report of
Ekoplast LLC
2016*

Appeal from administration

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Dear colleagues and partners!

We are glad to present you the Corporate social responsibility report of Ekoplast LLC 2016.

Respect for people, different cultures and environment is the key principle of the company.

The Code of Ethics and Professional Conduct which acts in the company, establishes socially-oriented way of business conduct and is an integral part of the complex approach to the management of the company.

We aim at combining growth and maintenance of the stable development rate with careful protection of the environment and improvement of people's life quality. We always care about health and welfare of our employees through the creation of comfortable and safe working conditions.

We strive to develop continuously and move only forward through investing in the manufacturing development, improvement of the production quality and management system. Each employee of Ekoplast LLC is interested in success as the development and professional growth of all the members of our team, as well as the supporting of our employees with the reliable social guarantees, is important for us.

Detailed information about this and other our projects on business development, is provided further on the pages of this report.

Chapter1: About the company

Ekoplast LLC is a Ukrainian manufacturer of products from polymeric materials.

The company was founded on 28th of April, 2001. Ekoplast LLC started its business with the manufacturing of garbage disposal bags and within a few years significantly expanded its assortment of household goods.

Since 2008, the main activity of company's business is the manufacturing of cooking bags and several years later the plastic clips for tying made from heat-resistant polymeric materials was introduced into manufacturing.



Advantages of Ekoplast LLC:

- ✓ We have our own designs, innovations and patents.
- ✓ Our products are manufactured in compliance with the existing integrated system of:
 - Quality management certified in compliance with ISO 9001,
 - Food safety management certified in compliance with the FSSC 22000 (Food packaging).
- ✓ Our products meet the international standards of different countries.
- ✓ Production and storage capacity of our company correspond to the modern level.
- ✓ Our company uses energy-saving technologies and care about the environment.
- ✓ We have implemented procedure for handling consumer calls, enabling fast and effective solution for quality problems and reliable prevention of their recurrence.

Chapter1: About the company

Corporate social responsibility

Corporate social responsibility is an integral part of the corporate business system of Ekoplast LLC and covers seven areas:

- ✓ environmental protection;
- ✓ business ethics, labour protection;
- ✓ labour rights and human rights;
- ✓ marketing communications;
- ✓ commitment to community;
- ✓ responsible procurement.

We believe success and stability of our company depend largely on the professionalism of its employees. That is the reason why Ekoplast LLC considers its employees as its primary competitive advantage and achievement.

Ekoplast LLC supports principles of human rights:

- ✓ supports human rights protection recognized by the international documents;
- ✓ guarantees human rights observance.

Ekoplast LLC supports principles in questions of:

- ✓ freedom of association and right of signing a collective bargaining;
- ✓ elimination of all forms of forced labour;
- ✓ proscription of child labour;
- ✓ elimination of discrimination.



Chapter1: About the company

The efforts of Ekoplast LLC aim at supporting safe and healthy working environment. That is the reason why the compliance with the law and regulations of labour legislation are of great importance.

It is our duty to create a comfortable working environment enabling people to feel respect for themselves regardless of individual differences, talents and personal qualities.

The objective of Ekoplast LLC is an unbiased assessment of each employee's work on the basis of contribution to the collective result.

The company supports the culture that uses the maximum extent possible of advantages of individual differences and the contribution of each employee. This means that we:

- ✓ welcome the differences between employees and use all the benefits related thereto;
- ✓ express respect and unbiased attitude to each other;
- ✓ maintain a trust-based, frank and open atmosphere.

Ekoplast LLC strives to give an example of the proper observance of human rights and tends to promote the improvement of social conditions that is instrumental in constant development. Ekoplast LLC accepts the need of each employee to achieve a balance between personal life and job. The company also respects the rights of employees for privacy. Therefore, we ask only the personal information that is necessary for the business processes of our company or is required by law.

Ekoplast LLC demonstrates a responsible attitude towards the environment. Our objective is to minimize the industrial activity impact on the environment through socially responsible, scientifically based and economically efficient methods. Ekoplast LLC implements the principles, programs and methods applied for conduction activities in an environmentally safe manner.

Chapter 2: Quality and safety of products

Since 2014, Ekoplast LLC has implemented and applies an integrated management system (hereinafter - IMS) certified in compliance with international standards ISO 9001:2015 and ISO/TS 22002-4:2013. The area covered by the IMS embraces production of PET film bags in collective package for baking food.

In compliance with IMS requirements, the description of all processes of Ekoplast LLC takes place in the special procedures, work instructions, etc. Ekoplast LLC analyses the effectiveness of the processes via key performance indicators (hereinafter - KPI).

Every month the company assesses the overall level of IMS functioning. The following indicators are used for integrated assessment:

- Customer satisfaction with product quality level;
- IMS performance based on the results of the monthly audit conducted by HACCP group;
- Conduction of incoming inspection of raw materials and supplies;
- Conduction of outgoing inspection of final products.

Results of 2015 - 2016 year show KPI complex index of «The IMS performance overall level of Ekoplast LLC» that is presented below in Diagrams 1 and 2.

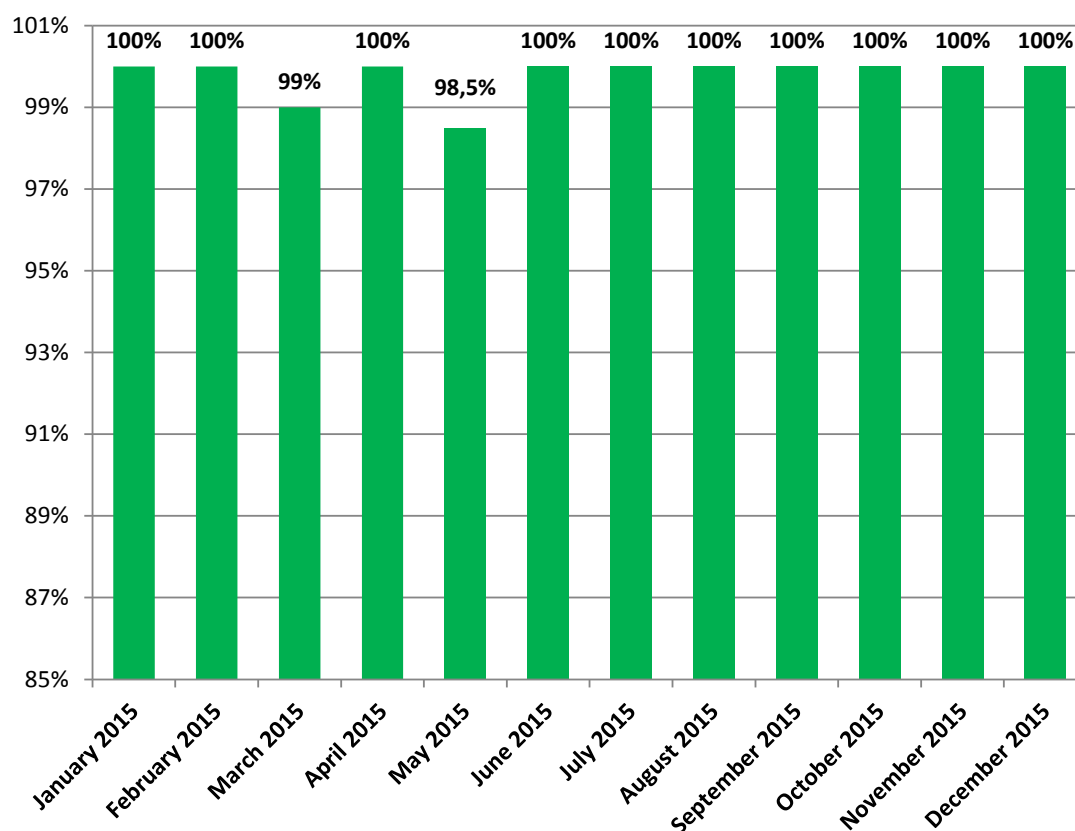


Diagram 1. The IMS performance level of Ekoplast LLC in 2015.

Chapter 2: Quality and safety of products

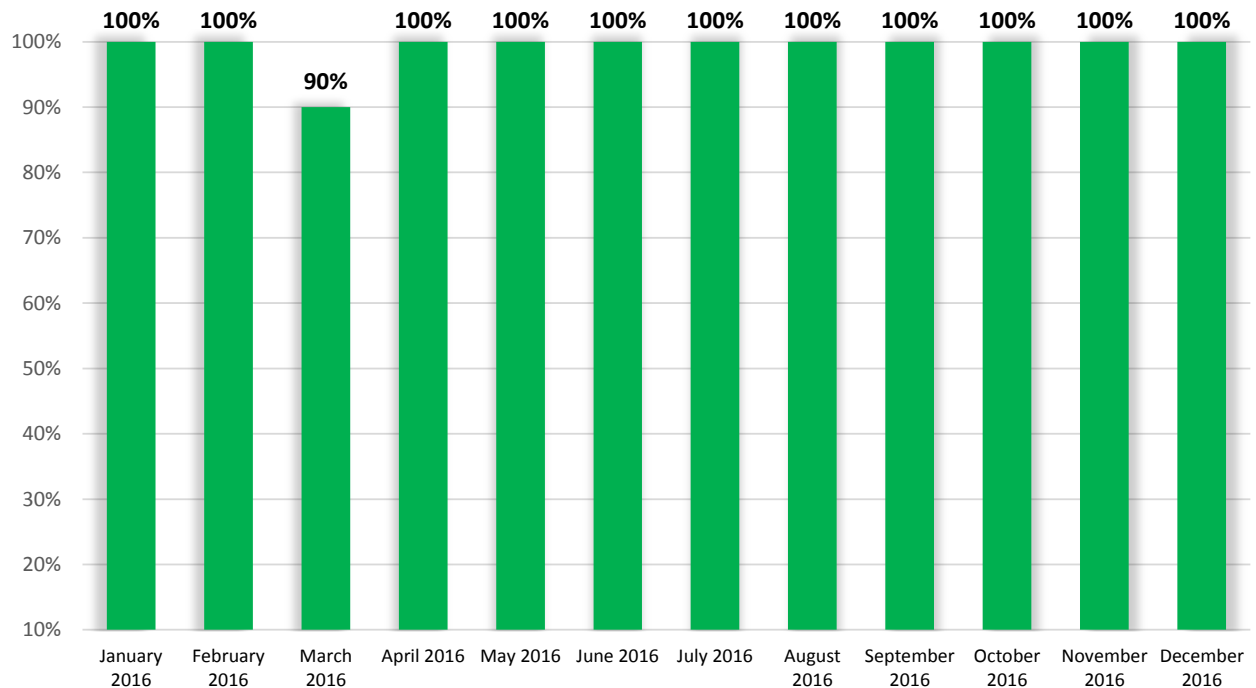


Diagram 2. The IMS performance level of Ekoplast LLC in 2016.

Work with suppliers

Ekoplast LLC cooperates only with the reliable Ukrainian and foreign suppliers.

It is mandatory for each new supplier of raw materials and supplies to pass the selection procedure, testing and approval for further cooperation. The selection procedure is conducted by a team of Ekoplast LLC subject matter experts for a range of specific criteria:

- Quality;
- Compliance with Ekoplast LLC technical requirements;
- Delivery;
- Price;
- Production time;
- Certification;
- Geographic location;
- Focus on long-term cooperation;
- Customer orientation;
- Financial stability;
- Social responsibility.

Chapter 2: Quality and safety of products

An important component of the selection process is a stage of the analysis of the provided by the potential supplier documented evidence (certificates, test reports, internationally recognized declarations of compliance) of raw materials and supplies compliance in quality and food safety with the requirements of Ekoplast LLC specifications. The presence of certified management systems for quality, food safety, environmental and labour protection with the suppliers is regarded to be one of the significant factors in the selection process.

For identifying the fact of raw materials and supplies inconsistencies of Ekoplast LLC specifications, negotiations with a supplier are held in accordance with the procedures aimed for the elimination of inconsistencies and their recurrence in the future.

In 2015, the improvement of the work with suppliers was considered to be one of the procurement specialists' priorities. There were used such tools as audits of suppliers and provision the suppliers with the information about the quality of raw materials and supplies. In 2016 the improvement of the work with suppliers was achieved through the meetings with suppliers' representatives, improvement of technical specifications for raw materials and supplies, synchronization within a trilateral procedure of control techniques of suppliers, Ekoplast LLC and buyers.

In 2016-2017, Ekoplast LLC set the goal: «For every raw materials and supplies used in the folded bag production, the company should have at least two current suppliers».

In 2016, this goal was partially implemented. For 70% of the whole list of used raw materials and supplies, Ekoplast LLC has the subscribed contracts with at least two suppliers, which in case of force majeure events allows turning to another supplier. The implementation of this goal also allows Ekoplast LLC carrying out continued supplies. In 2017 it is planned to achieve 100% index.

The company's goal for 2017 is to develop principles for the assessment and subsequent informing of the suppliers. These principles will be based on the KPI.



Chapter 2: Quality and safety of products

Raw materials and supplies

All raw materials and supplies regardless of their role in the production and the batch size are required to undergo the incoming control procedure held to determine the compliance with the requirements and conducted by QCD specialist of Ekoplast LLC in a laboratory environment.

Testing of the raw materials and supplies for the compliance with the quality and food safety requirements is conducted on the basis of technical specifications and documented procedures of incoming control via modern measuring equipment in the production laboratory. All data received are documented, studied by involved specialists and stored in an electronic database as well as on paper media.

In 2015, the incoming control of raw materials and supplies improved due to the increase of the selected samples from a supplied lot. In 2015, the incoming control was carried out in 96 cases, which covers 100% of raw materials and other supplies.

In 2016, the improvement of the incoming control system continued:

- incoming control methods for all types of raw materials and supplies were revised and detailed;
- at the end of the year the work on synchronization of applied control methods for the main raw materials used in the folded bags production between Ekoplast LLC, its customers and suppliers started.

The number of deliveries of raw and other materials in 2016 increased by 56% in comparison with 2015 given that more than 150 incoming control operations were performed that covers 100% of raw and other materials.

Quality and food safety of products

In 2015, a new multi-level scheme of the outgoing control for the quality of the produced cooking bags was introduced. In accordance with it, the QCD inspector attends each shift to conduct the current and acceptance inspection of epy manufactured products.

This multi-level scheme showed a positive result for the standardization of the geometric dimensions of the folded bags and for the achievement of a high KPI index of «Customer satisfaction of product quality level».

The analysis of the quality of the finished products is performed on a constant basis by the Chief of QCD and a technician. Manufacturing staff is provided with the immediate feedback on the current product quality level. The employees of Ekoplast LLC provide continuous analysis of the areas which need the necessary improvement and the points which require an increased attention.

The average level value of manufactured products quality in 2015 and 2016 according to the current and acceptance inspection equals 99.95%. The monthly values are presented in Diagram 2.

Ekoplast LLC ships only 100% quality product for its customers.

Chapter 2: Quality and safety of products

KPI value of «Customer satisfaction with a product quality level» for the 2015-2016 has shown 100%. This indicator is formed on the basis of monthly indicators which have been stable for two years and are - 100%.

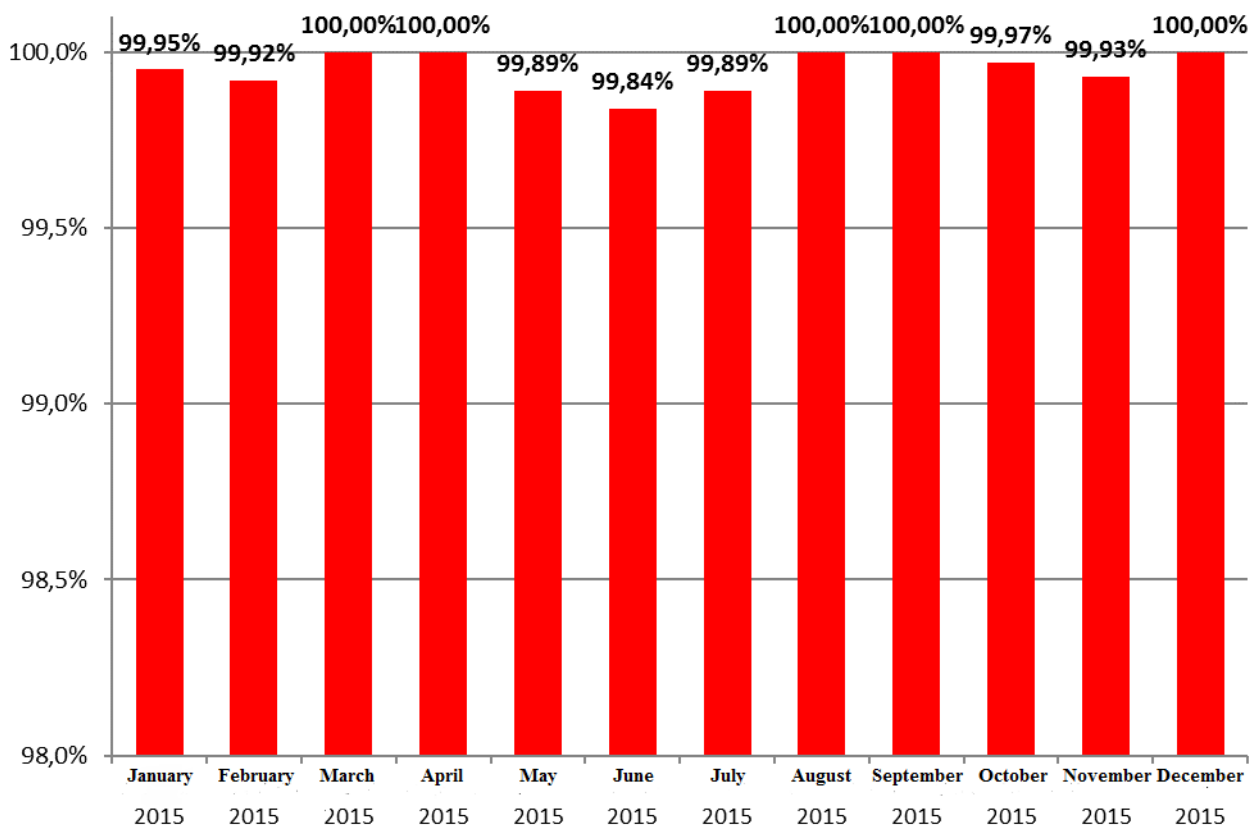


Diagram 3. The quality level of the manufactured by Ekoplast LLC products, 2015.

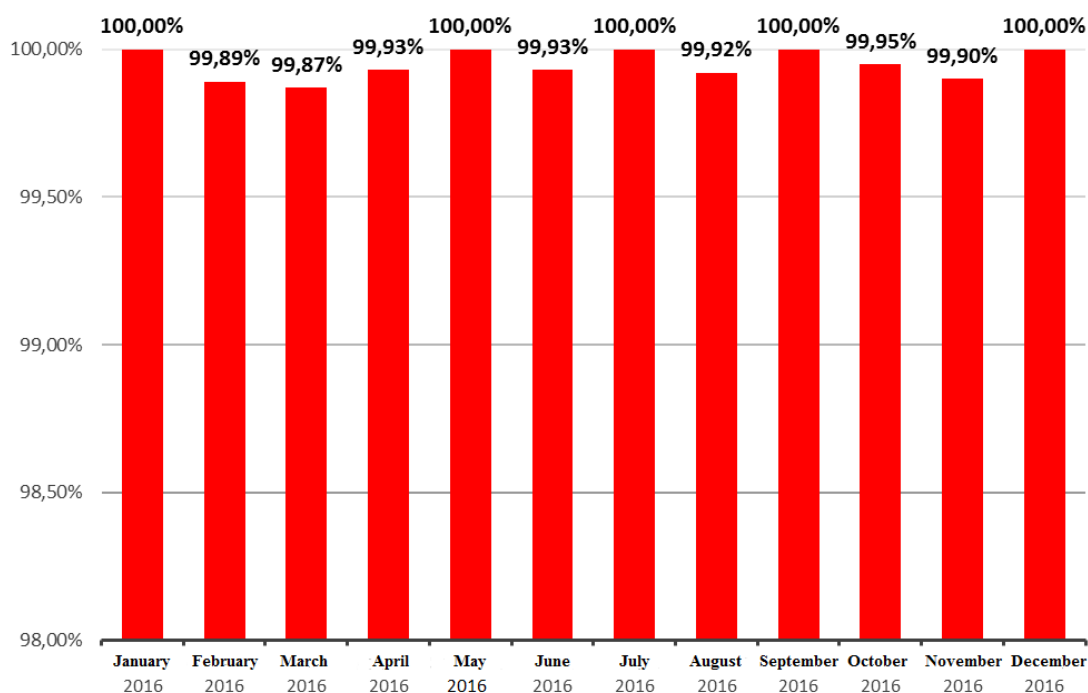


Diagram 4. The quality level of the manufactured by Ekoplast LLC products, 2016.

Chapter 2: Quality and safety of products

Within the scope of the current HACCP procedure it is foreseen on a constant basis to conduct a periodic testing of the finished products in accredited laboratories of Ukraine, Europe and South America including SI «Khmelnitsky Regional Laboratory Centre of the Ministry of Health of Ukraine», Independent Center of Laboratory Investigation «Etalon», Institut pro testování a certifikaci, a. s. (Czech Republic), SGS Brazil, SI «Vitebsk Regional Centre of Hygiene, Epidemiology and Public Health» (Republic of Belarus), Federal State-Funded Healthcare Institution «Center for Hygiene and Epidemiology in the Bryansk Region» (Russian Federation).

The main purpose of the periodic finished products testing is to confirm the compliance of «Bags for food preparation» products with the requirements of the legislation of Ukraine, Customs Union, Europe and South America which regulates the contact of packaging from polymeric materials with food.

Ekoplast LLC conducted finished products testing in the following laboratories:

- Institut pro testování a certifikaci, a. s. (Czech Republic);
- SGS Brazil;
- Mikron LLC (Russian Federation);
- Independent Center of Laboratory Investigation «Etalon» (Ukraine);
- SI «Khmelnitsky Regional Laboratory Centre of the State Sanitary-Epidemiological Services of Ukraine» (Ukraine).

Correspondingly, food safety of cooking bags manufactured by Ekoplast LLC is documented in testing protocols.

Ekoplast LLC continuously strives to improve current IMS embodied in the Code, Policy and Strategic Objectives of Ekoplast LLC.

Chapter 3: Preservation and protection of the environment

The fundamental document for the company's business in the area of preservation and protection of the environment is «Policy of Ekoplast LLC in the quality, food safety, labour and environment protection».

Preservation and protection of the environment is one of the processes of the current quality and food safety integrated management system (hereinafter - IMS) and is regulated by the procedure of IMS MQ-6.4.7 «Ecological passport of the enterprise».

In 2014, the company successfully passed the 4-Pillar audit of social responsibility conducted by SGS company.

Ekoplast LLC demonstrates responsible attitude towards the environment and seeks to minimize the impact of industrial activity on the environment applying socially responsible, scientifically based and economically expedient methods. Ekoplast LLC is committed to participate in savings, recycling and energy efficiency programs aimed at keeping air and water clean, reducing waste, thriftily treatment of the natural resources of the planet.

In 2015 and 2016, Ekoplast LLC there was no environmental incidents.



The use of natural resources and resources of the company. Rejected materials

The main Ekoplast LLC sources of impact on the environment are:

- heating system of manufacturing facilities which is constructed using an economical tape twin-pipe infrared emitter;
- cargoloader;
- high-performance automatic bag making machines;
- other energy consuming equipment;
- rejected materials from PET film, rejected materials from wood, cardboard, metal and polymers packaging.

All rejected materials generated belongs to Group IV of non-hazardous waste.

Chapter 3: Preservation and protection of the environment

Our company adheres to the implementation of the principles, programs, and methods for carrying on business in an environmentally safe manner.

Ekoplast LLC continuously carries out periodic monitoring of the impact on the environment. Monitoring is conducted in an accredited laboratory through analyzing wastewater on the content of chemical substances.

Manufacturing includes the use of Aqua stands for product testing with a closed water cycle. It contributes to saving water resources.

The staff of Ekoplast LLC drinks only bottled water the quality of which is continuously monitored.

Introduction of energy-saving resources



Cooking bags manufacturing is not an energy-intensive one. The capacity of the separate main equipment used in the production is less than 50 kW.

The application of LED luminaire in lighting of the manufacturing facilities could reduce capacity of all lighting equipment in a shop floor up to 1.5 kW per hour.

Cooking bags manufacturing does not use water for technological purposes. Therefore, the water flow is determined by the maintenance of adequate sanitary infrastructure and household needs. The company uses specially prepared bottled water for the drinking.

According to the current Ukrainian legislation, «Ecosphere» factory in Khmelnytskyi surveyed stationary sources of hazardous substances emission into the atmosphere. It also made relevant documentation that allowed Ekoplast LLC receive permission №6810100000-889/101 issued by Department of Environment and Natural Resources of Khmelnytskyi Region State Administration for emissions into the atmosphere of substances pointed in the permission.

Under the current IMS Ekoplast LLC continuously analyzes the wastewater discharged in the accredited independent laboratory.

The company conducted a risk analysis of the environmental impact in terms of production activities. In the analysis, the following criteria were taken into account:

- cooking bags manufacturing does not use hazardous chemicals;
- cooking bags manufacturing does not generate hazardous waste, the amount of polymer film waste does not exceed 0.4% from the weight of the used raw materials, that allows classifying the manufacturing as non-waste one;
- the amount of waste resulting from the manufacturing is less than 50 equivalent units per year at a specified rate – 1000 equivalent units;

Chapter 3: Preservation and protection of the environment

- cooking bags in the process of applying for proper usage are exposed to thermal influence resulting in decomposition of polymer film under disposal;
- pollutant emissions generated from manufacturing technology – products of PET film thermal decomposition produced in the formation of welds and acetaldehyde on cooking bags, are about 1000 times smaller than the Maximum Allowable Concentration (MAC);
- cooking bags manufacturing is not power-consuming, the total capacity of manufacturing equipment does not exceed 50 kW;
- cooking bags manufacturing technology does not require the use of water;
- the factory is located in an industrial area on the outskirts of the city.

Correspondingly, manufacturing of cooking bags from heat-resistant PET film does not have a significant negative impact on the environment.

Reducing the environmental impact

In its activities Ekoplast LLC follows the practice of continuous development aimed at reducing waste, reducing greenhouse gas emissions, reducing water consumption, protection and enhancement of nature and biological formations, prevention of deforestation.

Reducing the consumption of natural gas for heating the manufacturing facility

During the reconstruction of company's industrial warehouse complex special attention was paid to the reduction of energy consumption for space heating in the autumn-winter period. Thus the company chose thrifty way to heat large areas using an infrared tape heater OHA400-250 manufactured by Systema Sp.a Italy. The heater uses evolutionary gas burner controlled by a microprocessor. The microprocessor calculates the required power for the motor of burner blower to maintain a constant optimal thermal regime of a heater that promotes achieving savings in natural gas consumption. Infrared emitter efficiency reaches 96% and the use of this system of manufacturing facility heating can reduce up to 40% of gas consumption for heating.

For achievement of the higher heating system efficiency the roof of the facility was repaired:

- the roof was additionally insulated with a 10 cm layer of polystyrene foam concrete that significantly reduced the heat loss through the roof of the building;
- all the windows of the building are metal-plastic;
- outer doors are equipped with automatic door closers that allow reducing heat loss when opening front doors;

Chapter 3: Preservation and protection of the environment

- in 2016, refinement of the building elevation was carried out with simultaneous facade insulation which also contributed to the building insulation and reduced heating costs.

Reduction of electricity consumption

The following actions were carried out in Ekoplast LLC in order to reduce electricity consumption:

- when installing high-efficiency lighting systems, LED lamps were used. LED lamps do not contain mercury, do not require special conditions for the disposal, the service life is 4-5 times higher than the service life of energy-saving fluorescent lamps;
- lighting system allows using only currently required lights and it helps to save energy. The factory regularly holds the analysis of electricity cost in order to reduce consumption;
- for the reduction of the electricity consumption of compressed air by a compressor, a 0.9 m³ volume receiver was bought. The application of the receiver reduces the operating time of the compressor under load as well as the amount of consumed electricity;
- specialists of the factory shortened the cross-section of a heating element in the welding assembly of a bag making machine that reduced power consumption of the welding unit by more than 4 times.

For reducing water consumption for sanitary and household needs: all faucets on the manufacturing site are ball-type faucets. Use of the ball faucets can reduce water consumption to 2 times as compared with conventional multi-turn faucets.

For reducing the amount of manufacturing waste: advanced training of bag making machine operators, improvement of the bag manufacturing technology have reduced the number of technological waste from 1.0 to 0.36% by weight of the recycled PET film of 12 microns thick.

For reducing pollutants emissions into the atmosphere: all measures to reduce natural gas consumption also can help to achieve the amount of gas combustion products emissions into the atmosphere. In addition, specialists of the company by reducing the cross-section of the heating element in the welding assembly of bag making machine succeeded in significant reduction of the amount of emissions of PET products thermal decomposition.

For development of green area on the premises: in 2015, household service employees developed a flower bed, trimmed trees and shrubs in the adjoining premises. In 2016, the territory adjacent to the company was arranged.

Chapter 4: Compliance with the requirements of legislation and human rights

Compliance with the requirements of legislation (working time standards, remuneration of labour and employee motivation)

«Our employees are the main competitive advantage and our achievement», says the value of Ekoplast LLC.

The value of Ekoplast LLC is understood and accepted by every employee at their workplaces as the attitude to each other, to management as well as to business partners. As one of the industry leaders, the company in the name of its employees maintains the highest standards of professional ethics. The principles of our company are adhered by all employees regardless of their positions and jobs. These principals are performed for the success of the company, knowing that success of the company depends on everyone.

Management of the company encourages an open corporate culture when every employee can openly share ideas and information, ask for advice and tell about the problem.

Ekoplast LLC has about 80 employees, and we can definitely say that they are highly qualified professionals who know their business. We are proud of our employees - the small links of a joint solid team.

One of the principles of Ekoplast LLC deals with respect for the rights of employees and business partners. Our company adheres principles on human rights issued in the International Labour Organization Convention.

Ekoplast LLC business is carried out in strict observance of Ukrainian legislation, in particular labour legislation, that guarantees labour rights enforcement of our employees. The company approved the Rules of Internal Labor Regulations and the Collective Bargaining Agreement with the defined actual working conditions that guarantee compliance with the working time standards of all company's departments including continuous manufacturing. The company periodically conducts certification of workplaces to identify and exclude harmful and dangerous working conditions and timely response to the introduction of additional benefits for employees in the detection of such.

Ekoplast LLC strictly follows enforcement of the right for rest for each employee guaranteed by the Constitution of Ukraine. The right is ensured by providing not only with the days of weekly rest (weekends and holidays) and with reduced working hours for certain categories of employees but also with annual principal paid vacation. The company provides and pays for educational leave for employees who study at higher educational institutions. In accordance with the labour legislation, the employees of the company are entitled to a social leave including maternity leave in order to take care of a child up to 3 years with the preservation of the workplace and working conditions.

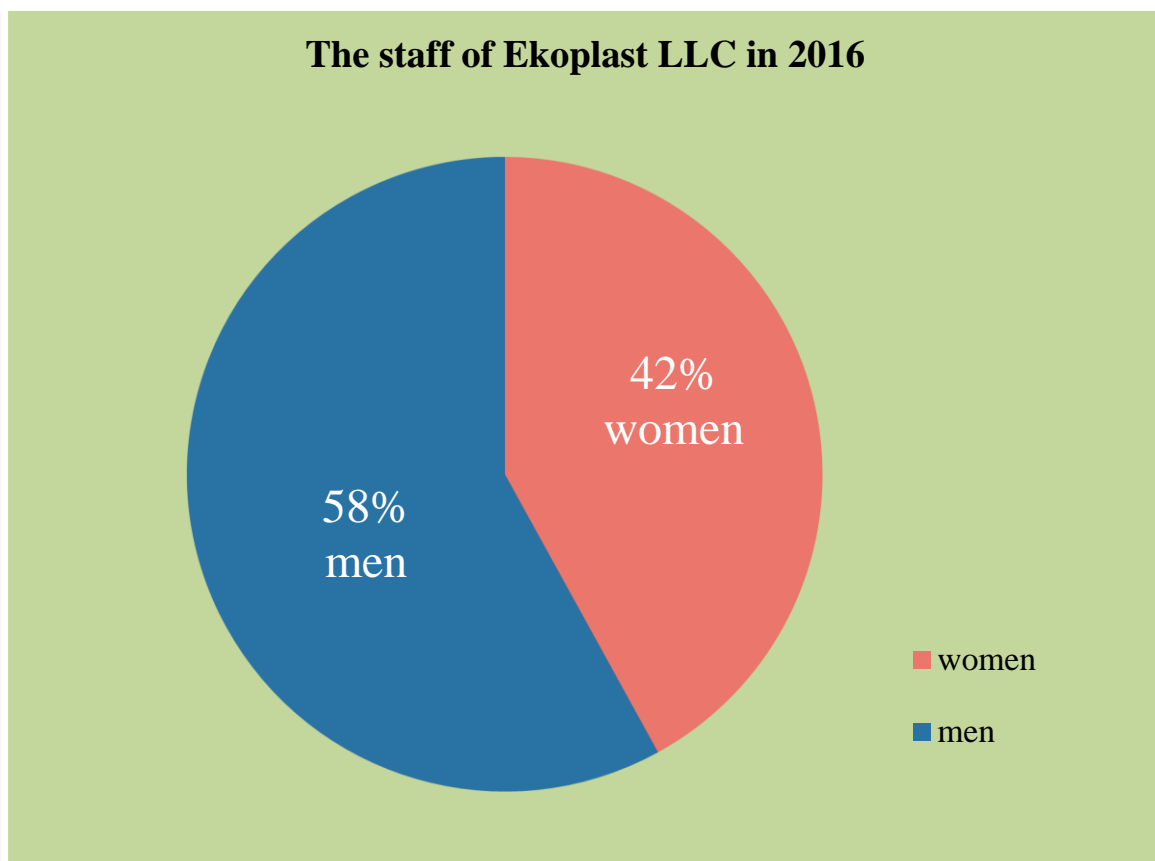
The salary structure of Ekoplast LLC consists of the basic salary as well as of other benefits and incentives. The basic salary is a compulsory remuneration of an employee for the work performed by him in compliance with established labour standards. Also, the company has an additional wages payroll system based on Regulations on Bonuses.

This system reveals itself as a systematized one judging from the work of employees for a calendar month and is one of the criteria for strengthening motivation and development of the professional level of company's employees for achieving high results. Based on the company's policy, the introduced incentive system allows employees to see clearly the relationship between working results and payment level.

Thanks to the constant salaries monitoring, Ekoplast LLC supports the competitiveness of salaries for its employees with regard to Ukrainian labour market.

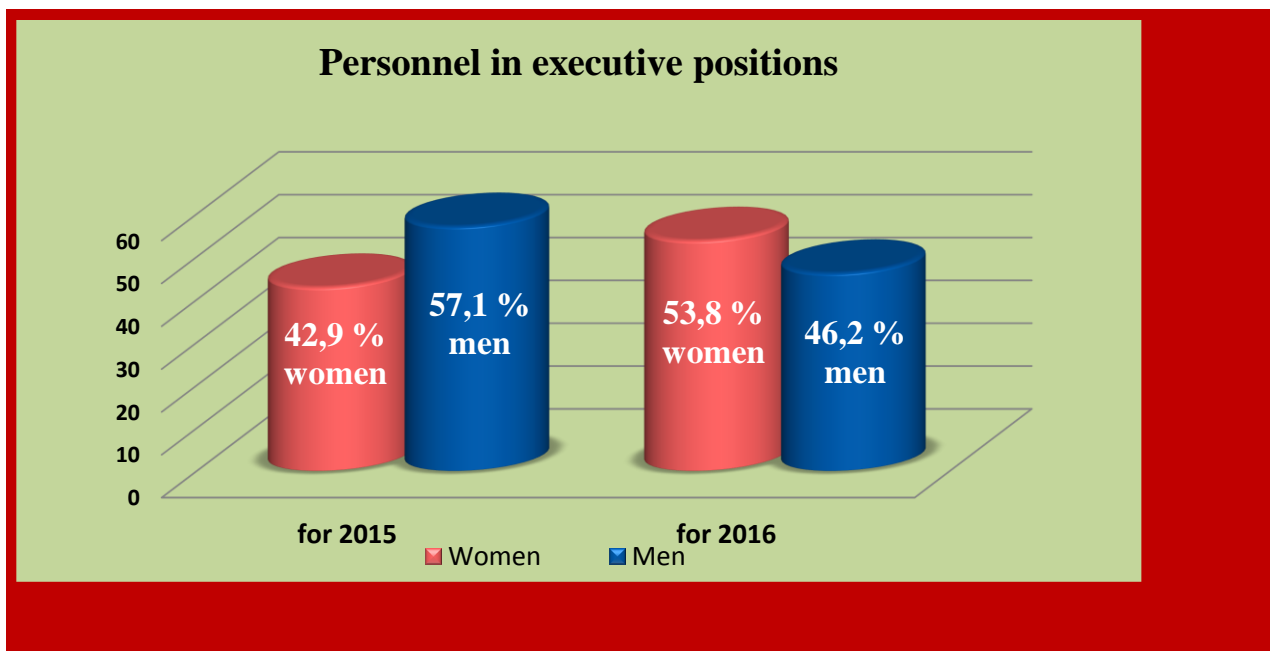
Gender equality

One of the principles of Ekoplast LLC guarantees an equal opportunity of hiring for all employees and candidates that means the company excludes any cases of discrimination or harassment. We adhere to gender equality; therefore we provide an equal opportunity for employment both for men and women. The average indicators of 2016 show the following ratio of Ekoplast LLC personnel:



Chapter 4: Compliance with the requirements of legislation and human rights

At the end of 2016, the number of women in decision-making positions was 53.8%. This indicator has increased by 10.9% as compared with 2015.



Child and forced labour

Ekoplast LLC adheres to the employment policy of hiring people who have reached 18 years, although Ukrainian legislation also provides possible employment of minors aged from 14 to 18 years. In case of employment of a person under the age of 18, the company ensures compliance with all guarantees and compensations according to the legislation. At no time does Ekoplast LLC apply any form of forced labour.

Discrimination

Our company in the policy of work relationships focuses on the principles of equal opportunities regardless of nationality, color, sex, religion, political opinion, social background, age or limitation of working capacity (disability) and prevents discrimination on the grounds of any of the above criteria.

Freedom of association (Collective bargaining agreement)

The company respects the right of employees to constitute and join a trade union or another organization whose activities are aimed at protecting professional interests. Our company has approved Collective bargaining agreement. Throughout 2016, company's administration negotiated with the workforce on the renewal of the Collective bargaining agreement in 2017 where additional guarantees and compensations for additional holidays and a shorter working day were considered.



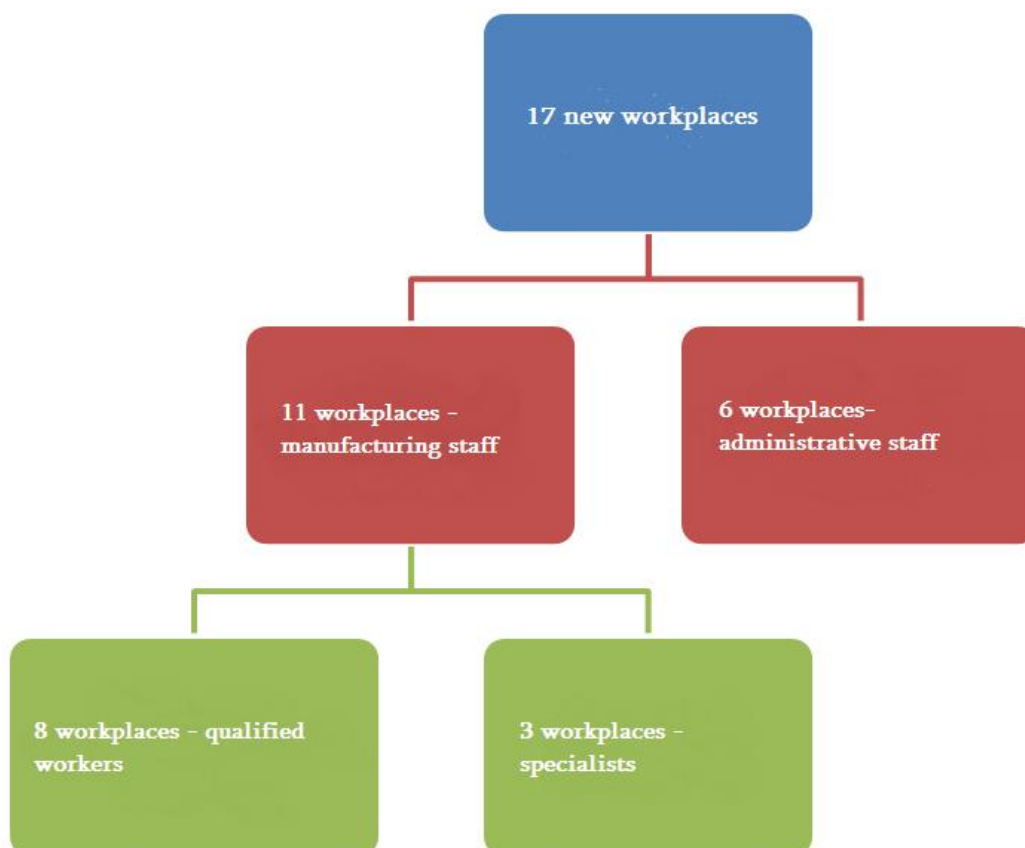
Chapter 5: Our employees

Employees of Ekoplast LLC

In order to achieve the strategic purposes of the company, there are working qualified and reliable employees who understand the policy of Ekoplast LLC. Thanks to the knowledge, abilities, and desire to be the first and the best our employees led the company into the lead position in its branch.

Thanks to the stable development of Ekoplast LLC, and staff expansion, the company is constantly involving in new employees. Personnel recruitment happens according to accurately registered procedures without the involvement of the recruitment agencies and doubtful intermediaries. The job seeker can find all the vacancies of the company on the known job and staff websites search in an open entry.

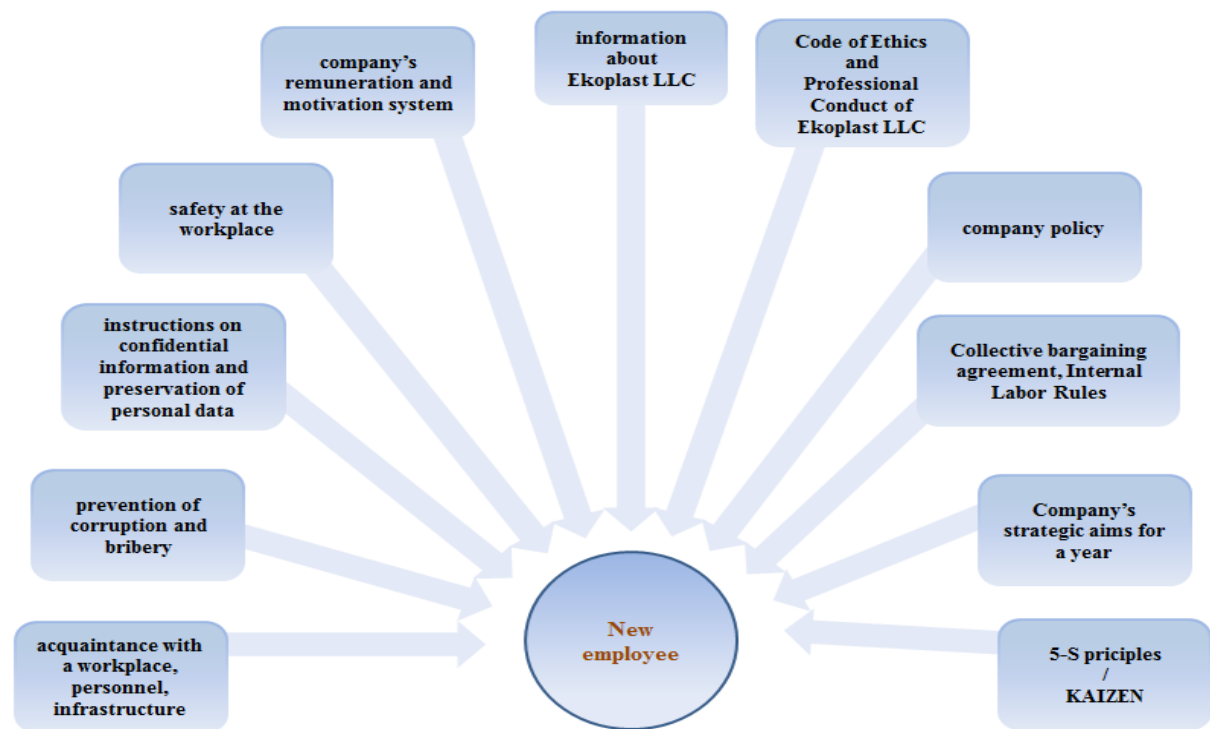
17 new workplaces have been created by Ekoplast LLC during 2016



Ekoplast LLC gives an opportunity for the young specialists who have graduated from the higher educational institutions to become a part of the Ekoplast LLC team and to gain new knowledge and invaluable experience. Thanks to the implemented tutorship in the company, we impart knowledge accumulated in the company, to the new employees at a workplace, giving an opportunity to become highly qualified specialists in the area and to receive not only unique skills for further successful career, but also satisfaction from the work seeing the result of professional growth.

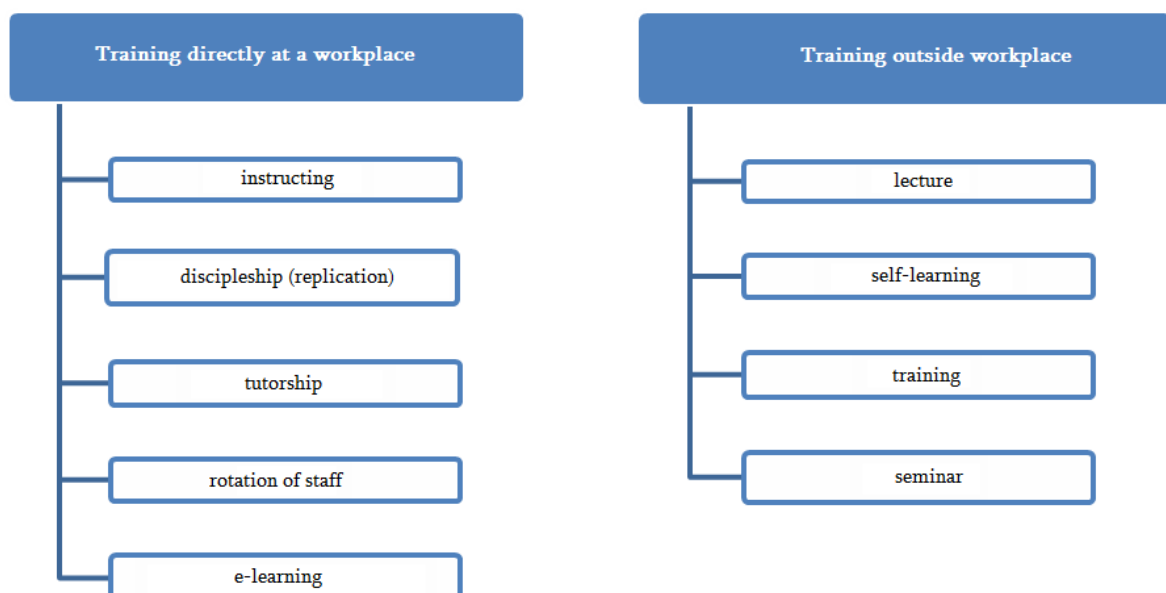
Chapter 5: Our employees

Much attention in our company is paid to the adaptation of the new employees. Every employee coming to a new job, gets maximum attention, assistance for the adaptation in the team and working process from the head and co-workers of a department.



For constant confirmation of personnel's qualification at an adequately high level, the company provides external personnel training to new requirements, implementations, and tendencies. In the company training courses are passing in accordance with the approved training schedule drawn up for the year.

The Company uses the following forms of vocational training:



Chapter 5: Our employees

In the process of training and development Ekoplast LLC is guided by the principle:

15% - training via instructions, provisions, procedures

25% - training conducted by colleagues of the company

60% - training from experience, from development at the workplace

29 employees were trained (external training) in the company during 2016

- 7 employees as internal auditors;
- 18 employees passed training course according to the ISO 9001:2015 system;
- 1 employee was directed to professional development;
- 3 employees – in connection with the changes in the legislation.

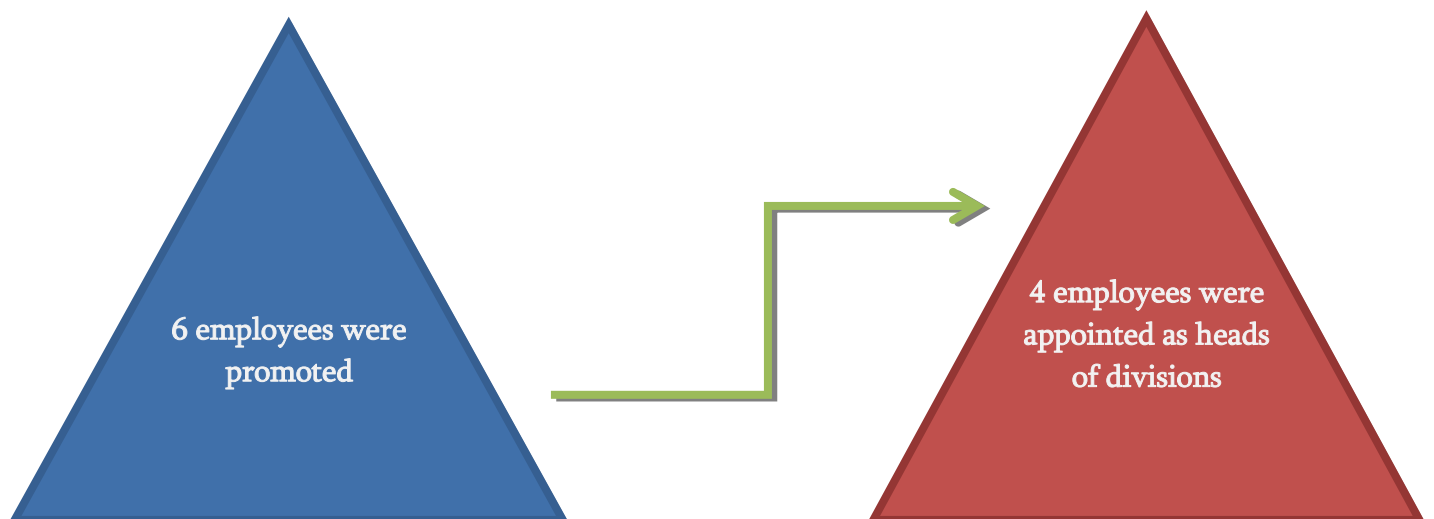
In 2016 Ekoplast LLC held 14 internal corporate practices, trainings and briefings, where the entire staff of the company has been involved



Ekoplast LLC gives to the employees great opportunities for realization their potential: for personal and career growth. Today, more than ever, much attention in the company is paid to career growth for staff.

At the beginning of a year in case of planning the annual aims of Ekoplast LLC, individual goals of professional staff development of each structural division were also determined. The company provides employees with necessary tools which help them to develop and achieve success.

In the company during 2016:



Chapter 6: Health and safety of employees

Labor protection policy of Ekoplast LLC aims at application unified standards of labor protection to all employees of the company and contractors independently where they work. Implementing standards of labor protection Ekoplast LLC aims to control potential security risks.

Special attention Ekoplast LLC pays to implementation, functioning and permanent improvement of the labor protection management system. This system is aimed at preventing accidents, occupational diseases and ensuring the safety of third parties.

Ensuring health and safety of employees is one of the main objectives of Ekoplast LLC. The main purpose of Ekoplast LLC is the maintenance of zero indicators of an injury rate and occupational diseases. The main objective of Ekoplast LLC - is to maintain zero rates of injuries and occupational diseases.

Development of professional knowledge and skills in labor protection is an important part of company's corporate culture. Studies which are staged by Ekoplast LLC allow enhancing skills to the employees.



In 2016, Ekoplast LLC held planned training on fire safety for its employees. Training included a theoretical and practical part. In a theoretical part, special attention was paid to an operations procedure in an emergency situation, to the plan of evacuations, the basic rules of handling electric appliances, etc. In a practical part, each employee had an opportunity, using different types of fire extinguishing means, to extinguish specially prepared educational places of ignition.

With the employees of Ekoplast LLC also are carried out the training on subjects: «Personal hygiene of the personnel», «Emergencies», «Bioterrorism», «Cleanings», «Control over the glass and brittle plastic», «Pest control», «Safety of materials», «Chemical and disinfecting substances» etc.

The essential place in the improvement of labor protection system is taken by training process of employees to priorities in the reduction of an injury rate. Awareness level in questions of labor protection increases due to theoretical and practical training for employees.



Annually the employees of Ekoplast LLC undergo medical examinations. Ekoplast LLC enters into an agreement with a specialized agency that performs full medical examinations of employees and provides a document stating whether the employee can perform the work specified in the job descriptions for health reasons or not.

Ekoplast LLC is confident that with the right preparation and support, each employee can make a significant contribution to the implementation of social initiatives.

Ekoplast LLC has developed internal standards and mandatory requirements on labor protection which conform to the requirements of Ukrainian legislation and requirements of the international standards. At the same time we understand that safety depends not only on the availability of rules, correct procedures and proper technical equipment of the enterprise but also on the way of people's thinking and behavior. In this regard we are working on the creation of appropriate skills and culture among our staff.

As a company manufacturer of products which are allowed to come into contact with food, Ekoplast LLC pays special attention to the labor safety. Staff is the main asset of the company; therefore Ekoplast LLC is committed to provide the highest standards in the field of occupational health and safety.

According to the Collective bargaining agreement and order, in Ekoplast LLC staff are provided with special clothes free of charge, individual protection equipment over the regulations stated in regulations of the current legislation.

For example, in the sanitary zone of production all staff must be dressed in sanitary clothes: gowns, protective caps, replaceable footwear with the fixed heel, disposable polyethylene boot covers etc.

For performing official duties visitors of Ekoplast LLC, the staff of contract organizations, transport drivers who have access to Ekoplast LLC territory of an industrial and warehouse complex should be familiar with the rules of stay in the territory of production and warehouse complex of Ekoplast LLC.

Acquaintance is performed by the following procedure:

- 1) After verification of identity documents and availability of the entry permits at visitor(s) arrival, the security guard provides every person who is the visitor to review the brochure «General rules for visitors of Ekoplast LLC industrial and warehouse complex» (a brochure sample see below).
- 2) the visitor studies the brochure and signs it in the corresponding column.
- 3) by their signature in the register, visitors confirm the fact of reception of the brochure and acquaintance with the content.

Chapter 6: Health and safety of employees

НАДЗВИЧАЙНІ СИТУАЦІЇ / EMERGENCY



Звертайте увагу на напрямки руху і розміщення найближчих евакуаційних виходів.



Pay attention to the direction of movement and the location of the nearest evacuation exit.



Місце розміщення медичної аптечки.
Location of first aid kit.



Місце розміщення первинних засобів пожежогашіння.
Location of primary fire-extinguishing means.



Місце збору при евакуації.
Fire assembly area for evacuation.

ЕКОЛОГІЯ / ENVIRONMENT



Не розкидайте сміття! Збирайте відходи у спеціально відведені контейнери.
Do not litter! Collect waste in to the special designated containers.



Ощадливо використовуйте воду, електроенергію і інші ресурси.
Use water, electricity and other resources on economic way.



Якщо Ви помітили небезпечну ситуацію або поведінку, яка може загрожувати здоров'ю або життю інших людей, екології і навколишньому середовищу, харчовій безпеці підприємства, будь-ласка, негайно інформуйте про це представника підприємства.



If you notice a dangerous situation or behavior that may threaten the health or lives of other people, ecology and the environment, food safety of the company's, please immediately inform about it the representative of the company.



ПІДТВЕРДЖЕННЯ / CONFIRMATION

Власним підписом нижче я підтверджую факт ознайомлення з наведеною вище інформацією, а також підтверджую наступне:
By putting my signature below, I confirm the fact of my familiarization with the above mentioned information, and agree to the following:

No	Вимоги до відвідувачів Visitor requirements	Відмітка про стан Status mark	
		Відсутні Absence	Присутні Presence
1	Розлад кишечника – шлункового тракту (блювота, діарея) Disorder of the gastrointestinal tract (vomiting, diarrhea)		
2	Запалення носоглотки (нежить, кашель) Inflammation of the nose and throat (cough, runny nose)		
3	Наявність висипу, відкритих ран, гнійних захворювань шкіри. The presence of rash, open wounds, pustular hand skin disease		
4	Контакт з інфекційними хворими. Contact with infectious patients		
5	Відсутність отруйних, алкогольних, наркотичних, легкозаймистих і вибухових речовин, а також будь-якого виду зброї. Absence of any kinds of poisons, alcohol, drugs, flammable, explosive materials and all types of weapons		

Відвідувач: прізвище, підпис, дата:
Visitors: surname, signature, date:

ТОВ «Екопласт» EKOPLAST LLC

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ЗАГАЛЬНІ ПРАВИЛА ДЛЯ ВІДВІДУВАЧІВ ВИРОБНИЧО-СКЛАДСЬКОГО КОМПЛЕКСУ «ЕКОПЛАСТ»

GENERAL RULES FOR VISITORS OF THE PRODUCTION AND STORAGE FACILITY "EKOPLAST"



Під час знаходження на території підприємства усі відвідувачі повинні завжди супроводжуватися представником «Екопласт».

All visitors should always accompany by an Ekoplast representative inside the territory.

ОСНОВНІ ПРАВИЛА / PRINCIPAL RULES

Під час знаходження на території підприємства, будь-ласка, перепустку постійно майте при собі. Поверніть перепустку співробітнику охорони по завершенню візиту.
Whenever you are on the enterprise territory have your pass with you, please. Do not forget to return the pass to security guard after the visit.



Заборонено проносити отруйні, алкогольні, наркотичні, легкозаймисті і вибухові речовини, а також будь-який вид зброї.
It is forbidden to bring any kinds of poisons, alcohol, drugs, flammable and explosive materials as well as all types of weapons.



Куріння на території заборонено, окрім спеціально відведених місць.
Smoking is forbidden on the territory, except specially designated area.



Заборонено проносити і використовувати мобільні телефони з функціями фото і відео зйомки у виробничих і складських приміщеннях.
No mobile phones, photographing or video filming are permitted.



Встановлена швидкість руху транспортних засобів на території підприємства 10 км/год.
Speed limit for vehicles on the enterprise territory is 10 km per hour.



На підприємстві ведеться відео спостереження.
In the production area CCTV carries out the video surveillance.

САНІТАРІЯ ТА ГІГІЄНА / HYGIENE



У виробничих приміщеннях необхідно знаходитися в халаті, головному уборі, взутті на плоскій підшві і бахілах. Носіння годинників, прикрас, накладних нігтів та інших дрібних речей заборонено.
On the production area, you should wear an overall, a hairnet, shoes on flat sole and shoe covers. Wearing of watches, jewelry, fake nails and other small items is forbidden.



Заборонено приймати їжу скрізь за винятком спеціально відведеного місця. Використання у виробничих і складських зонах жувальних гумок, льодяників, цукерків заборонено.
Food consumption is forbidden except specially designated area. Usage of chewing gum, candy's, lollipop in production and warehouse area is forbidden.



Відвідувачі з інфекційними захворюваннями, відкритими ранами, розладом системи травлення, можуть бути не допущені на територію.
The visitors infected with any infectious disease, open wounds and indigestion, may not be allowed to enter the territory.



Перед доступом у виробничі приміщення і після відвідування туалету обов'язково вимийте руки.
Before entering the production area and after using a toilet it's obligatory wash the hands.

ТЕХНІКА БЕЗПЕКИ / SAFETY RULES



Усі підрядники і відвідувачі підприємства зобов'язані дотримуватися вимог охорони праці і знаків безпеки для забезпечення захисту від впливу шкідливих виробничих факторів пов'язаних і не пов'язаних з характером виконуваних робіт.

All contractors and visitors should follow safety rules and safety signs requirements in order to provide protection from hazardous and damaging production factors, which are either connected or not connected with the works performed.



Обладнання, позначене даним знаком, знаходиться під високою напругою.
Equipment, which is labeled with this sign, is under the high voltage.



Зона роботи рухомого обладнання. Будьте обережні.
The operation zone of mobile equipment. Be careful!



Використання відкритого вогню заборонено на усій території.
Usage of open flame is forbidden on the whole territory.



Без дозволу начальника виробництва не торкатися виробничого обладнання, не підходити до працюючого обладнання ближче 1м, не відволікати від роботи персонал.



Without the Head of production permission, the visitors are prohibited to touch production equipment, to approach the working equipment closer than 1 meter, to distract production personnel from work.



Не перетинати зони, позначені даним обмежувальним знаком. Це – небезпечно!
Do not cross the area which is marked with this sign. It's dangerous!

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Chapter 6: Health and safety of employees

Ekoplast LLC provides their staff with the specially equipped spots for relaxation, meal and smoking. In 2016 a table tennis has been specially bought for the full emotional and physical discharge of employees on the manufacturing. It gives the chance «to clear thoughts», to recover cheerfulness and concentration of attention, to switch to other tasks.

The policy on labor protection in Ekoplast LLC is aimed at creating safe working conditions. The result of the proper implementation of the policy is a zero injury rate.



Chapter 7: Contribution to the development of society

Corporate social liability is an important and integral part of Ekoplast LLC business. The company's management believes it is important to work for the benefit of society and to take an active part in social life and development of the country.

Charity is one of the priority directions of social activity of Ekoplast LLC. First of all, charity projects financed by our company are aimed at improving the life quality of vulnerable population groups.

Ekoplast LLC collaborates with non-profit organizations including the Khmelnytskyi regional organization «Ukrainian Association of the Blind», Khmelnytskyi regional charity foundation «Caritas», «Mercy» charity foundation and others.

In 2016 within the framework of social responsibility of Ekoplast LLC was allocated more than 200 thousand hryvnias for charitable projects:

1. For veterans of war and disabled people of the Khmelnytskyi region:
 - On the Victory Day food kits were bought;
 - Purchase of the minibus which is specially equipped with electro elevators and first-aid kits (project «Social Taxi» of «Caritas» charity foundation) was financed



Thanks to the «Social Taxi» project, people with disabilities have an opportunity to use the minibus for visit of medical institutions free of charge.

Chapter 7: Contribution to the development of society

2. 162 orphans, children from large families and low-income families have been provided with school supplies for the new school year 2016.



3. The ENT department of Khmelnitskiy medical institution has been equipped with windows, doors and furniture and also medicines have been purchased and transferred.



Chapter 7: Contribution to the development of society

4. To the Saint Nikolas Day warm clothes and footwear for 40 pupils of orphanage of Mr. Terebovlia, Ternopil region was purchased.



Annually the personnel of Ekoplast LLC by its own efforts collect and transfer necessary things, footwear, stationery and toys to support the needing families and children who are under the care of «Caritas» charity foundation.

Contact information

All the actual information about the corporate social responsibility of Ekoplast LLC or any interested for you questions, it is possible to find on the website <http://ekoplast.ua/> or to get from the employees of the company.

Ekoplast LLC

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